FILE TABS 2014

Files tabs are not new to AutoCAD…they used to be called MDITabs but were a separate extension, kind of like a LISP routine.

File Tabs are similar to layout tabs, but instead of seeing the layouts of the active drawing only, it is a quick way to view and switch between multiple open drawings or to easily create new ones. File Tabs are displayed at the top of your drawing just below the ribbon menu.

File Tabs can be turned on and off several ways: using the File Tabs control button on the View ribbon tab; by unchecking the "DISPLAY FILE TABS" box in the "DISPLAY" tab of the "OPTIONS" dialogue box; using the commands FILETAB to open and FLIETABCLOSE to close.

File tabs are displayed in the order they are opened, however you can "drag" them to any order you want them. If you have more drawings open that will fit across the top of the screen, there is a double down arrow to the far right that will list the remaining drawings.

The Tabs have the following information:

1. The drawing filename
2. The (X) allows you to close the drawing
3. When you hover of the drawing with your cursor, a preview image of the drawings model and layout tabs are displayed and the Plot and Publish tools are assessable from the preview
4. A lock icon indicates a read only file (may or may not have)
5. An asterisk indicates the drawing has been modified but not saved (may or may not have)
6. Right-click on a File Tab for a menu that enables you to create, open, save and close files including the ability to close all open files except the one on which you right-clicked. You can also copy the full file path to the clipboard or open the file location in Windows Explorer
7. The Plus (+) to the right of the tabs allow you to create new drawings